



National Highways & Infrastructure Development Corporation Limited
(A Public Sector Undertaking under the Ministry of Road, Transport & Highways, Govt. of India)

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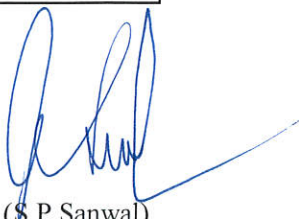
Pre Bid Meeting Queries and Clarifications for the tender for Selection of Manpower Placement Agency for providing services of Middle Management Personnel (such as IT, Chartered Accountant, Legal and other professional staff) at NHIDCL Headquarters, New Delhi, Project Monitoring Units (PMUs) and Regional Offices (ROs) of NHIDCL across India

The requisite clarifications from NHIDCL in respect of queries received/raised are as under:

| S.No. | Query | Clarification |
|-------|--|--|
| 1. | Substitution shall be applicable for prolonged leave/absenting or in case of person leaving the job every single day substitution is not possible generally. | The provisions of Para 23 under Chapter 4 (pg. 13) are reiterated. Moreover, the following content is added to the said Para. “The agency shall be required to submit to NHIDCL for review and approval the biodata of the personnel along with attested copies of certificates of qualification of personnel assigned to carry out the services. The agency shall submit the above details within 7 days of the requirement raised by NHIDCL and the shortlisted candidates shall be called for interaction/Trade Test before engagement. The selected candidates would be required to join their duties in NHIDCL within 15 days from the date of issue of letter by the agency. The original testimonials of the candidates should be available with the agency for verification at the time of interview. If the empanelled agency is unable to provide suitable biodata of the candidates after the requisitions made to them on two occasions during the agreement period, the agreement is liable to be terminated. Likewise, in case the shortlisted candidates fail to appear on two consecutive occasions or in case candidates shortlisted for deployment failed to join on three consecutive occasions, the NHIDCL shall be at liberty to terminate the agreement”. |
| 2. | Whether where ESI is not applicable, a comprehensive insurance cover or workman compensation may be provided to cover the risks and if yes, will it be reimbursed by NHIDCL on actual as it would have been done for ESI payments? | Medical Insurance @ Rs.5 Lakhs for those deployed at NHIDCL, HQ as well as in the field offices and Personal Accidental Insurance @ Rs.10 Lakhs for those deployed in field offices is to be taken by the outsourcing agency and the annual premium would be reimbursed by NHIDCL to the outsourcing agency. |
| 3. | In case more than 1 agency has equal H1 score, then how will the work be awarded? | In case 2 or more bidders have the same combined score on the basis of QCBS methodology, then the bidder with the higher technical score will be considered H1 and so on. In case the technical score is also equal, then the bidder with the higher average annual turnover will be considered H1. |

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| 4. | Whether Performance Certificate in respect of ongoing service contracts is also required to be submitted. | Performance Certificate in respect of ongoing service contracts is required to be submitted by the bidders including the agencies having ongoing manpower contract with NHIDCL, if they wish to bid for this tender. |
| 5. | Turnover of the firm during past years is usually demanded 30% of value of the proposed work. Your office desires over 100% of proposed work. | The contract duration is 2 years. The cost of tender for two years is Rs.360 Lakhs. Hence, the average annual turnover has been prescribed Rs. 2 Cr. The guidelines prescribe that AAR should be at least 30% of the estimated cost, not necessarily 30%. Hence, no change is there in the criteria. |
| 6. | Similar experience in the past is also desired 30% of the value of the work. But your office imposed condition of value of the work near to your proposed work. | No change as the criteria has been fixed as per prevalent guidelines. |
| 7. | Kindly refer to page 19 section 6 of your bid document. At para 1.g it is mentioned that "Experience of having successfully completed at least three contracts in a Government Department/ PSU/ Autonomous body". But Para 2 of same page mentions that " The Agency should have successfully completed at least one work of similar nature valued not less than Rs. 150 lakh or two works of 90 lakhs each or three works of 75 lakhs each" These two terms are contradictory to each other. | Taking note of this suggestion, point (g & h) both under Para-1 of section 6 have been treated as withdrawn. |
| 8. | Since your tender belongs to highly skilled manpower supply, you have not given preference to firms who have supplied similar type of manpower. | It is already mentioned in the tender document under Technical requirement as well as in the bid evaluation criteria that the agency should have completed similar nature of work. No further preference can be given on individual request. |

All other terms and conditions of the tender document remain the same.


(S P Sanwal)
DGM (A)
28.07.2020